

## **L&DFLHS Digital Archive of Historical Sources Borrowing Agreement**

This agreement sets out the terms and conditions under which a Borrower may hold and use a copy of The Derwent Fells Digital Archive of Historical Sources (the Archive). This agreement is made between the Borrower (who will be a named person), and the Editor of the Archive (the Editor), on behalf of the Lorton & Derwent Fells Local History Society (the Society).

### **The Borrower agrees:**

- To provide a UK address for the sending of the Archive in the form of a flash drive, an email address registered to the Borrower and to keep the editor informed of changes.
- That the flash drive is and remains the property of the Society, will be kept safe, will not be lent to other parties, and will be returned to the Editor when the purpose of the loan is complete or ceased, or on the request of the Editor at any time.
- That the Archive will not be downloaded or shared with a third party without the consent of the Editor.
- To use the content of the archive within the permissions and limitations set out within the Archive generally and specifically for individual records or sets of records. In particular, not to publish in print or online the actual images of contained records without the express permission of the holder of any copyright or other intellectual property deriving from the ownership or authorship of those records.
- When writing historical articles or otherwise using the content of the Archive, to reference the original record of a source and not its reference number in this Archive.
- That the Editor and/or the Society and /or the supplier of any of the Archive's content will not be liable for and loss or damage to the Borrower resulting from the use of the Archive or reliance on its content. The Borrower should consult the original document in the appropriate repository where necessary.

### **The Editor agrees:**

- To keep the Borrower informed of the current Editor of the Archive and their postal and email addresses.
- To provide advice and assistance on the content and use of the Archive.
- To keep the content up to date with the latest issue through periodic updates.
- To use best endeavours to ensure that the content, the conditions of use of each record, and advice given is accurate.

Derek Denman  
Editor  
21 Feb 2023